

Lynsted with Kingsdown Parish Council
Minutes of a meeting held on Monday 27th October 2025
At Lynsted Church, Lynsted Lane at 19.30

Present: Cllrs Speed (Chairman); Linda Morgan; Louise Morgan; Stewart; Bott; Tiller; Langdon-Bassett and M Mulley (Clerk)

Meeting commenced at 19.30

- 1. Chairman's Introduction** Chairman thanked everyone for attending.
- 2. Apologies for absence** Cllrs Delaney; Bowen (SBC) & Lehmann (KCC)
- 3. Declarations of Interest** None

4. To confirm minutes of Extraordinary meeting on Monday 29th September 2025 (held before APM) Proposed AS Seconded JB

4a To confirm the minutes of APM held on Monday 29th September 2025
Proposed JB Seconded NT

5 Matters arising from minutes of Extraordinary meeting on Monday 29th Sept 2025 None

5a Matter arising from minutes of meeting on Monday 29th Sept 2025 None

6. Time for members of the public to address Council None

7. Update from Borough Councillors

Cllr Speed informed the members there were five options up for discussion regarding local government reorganisation. A single Kent-wide unitary with three assemblies; a three unitary split; two different options for four unitaries; & a five unitary split. SBC was likely to back the three unitaries split with Swale being twinned with Ashford & Folkestone. There will be a public consultation in early Spring 2026 and the Government will make the final decision by early Summer. The Local Plan Regulation 18 consultation has been put back to Jan/Feb 2026 with Reg 19 July/Sept 2026. Adoption of the new Local Plan should be in Q4 2027.

8. Update from County Councillor - Not present

9. a) Receipts £33.94 & £36.38 interest 32-day Account
£17,723 Precept

b) Payments £702.45 Clerks Wages Aug 25
£177.80 HMRC-PAYE Aug 25
£326.73 SSE
£1,416.74 VAT refund to Fighting Fund
£580.00 Footpath Maintenance
£337.64 SSE

£4.25 Lloyds bank charges
£445.80 Royal Mail-PO Box number
£702.25 Clerks Wages Sept 25
£178.00 HMRC-PAYE Sept 25
£47.00 ICO
£800.00 New Laptop
£31.98 Wreath-Norton
£149.93 Refreshments-APM
£4.25 Lloyds charges
£1,500 Transfer to Fighting Fund
£702.45 Clerks Wages Oct 25
£177.80 HMRC-Oct 25
£61.86 Clerks expenses

c) Bank rec & statement Bank statement signed by Chairman

Chairman asked if the Fighting Fund details could be split out from LKPC details. NT & Clerk to investigate if this is possible

Donations were discussed. **Agenda item next meeting**

d) Defib Battery - London Road

The Clerk informed the members that the battery in the Defib machine outside the vets on London Road had expired on 12/02/25, approx. replacement cost £300 + Vat. The machine had been taken out of commission.

The adult pads were due to expire on 28/11/25 approx. replacement cost £78.00 + Vat

All agreed had to be purchased as soon as possible and re-commission machine.

Proposed JS Seconded Linda Morgan **Action point** Clerk to purchase items and replace in machines

e) Church donation

Historically, the PC had given Lynsted church a £1,000 donation to go towards the upkeep of the graveyard extension. All agreed to do the same this year. Proposed Linda Morgan Seconded AS **Action point** Clerk to arrange payment

f) Budget/Precept 2026/2027

Draft 2026/2027 figures were discussed and amended. New line for Defib expenses to be added to budget. Final budget/precept to be agreed at the November meeting. Clerks wage review to be discussed at next meeting. **Agenda item next meeting**

g) Highsted Accounts

Payments	£4.25 Lloyds bank charges
	£11,601.90 Bruce Bamber
	£8.66 Lloyds bank charges
	£2,000 Simon Barnes (1 of 3)
	£4.25 Lloyds bank charges
	£2,000 Simon Barnes (2 of 3)

Receipts	£1,734.81 Go fund me receipts
	£3,206.66 Private Donations
	£1416.74 VAT refund from LKPC
	£1500.00 from LKPC
	£1,000 from Teynham PC
	£1,000 from Tonge PC
	£1156.19 Doddington Fund Raiser
	£533.00 Teynham Fundraiser
	Total received since last minutes £11,547.40

Balance in bank on 28/07/25 £12,802.47

9h AGAR Audit Certificate 2024/2025

The Clerk had received the AGAR external audit certificate for 2024/2025 and no matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

10 Planning - New Applications - None

11a Application appeals/update on existing applications/enforcement notices

24/500512/FULL Change of use of former barber shop (use class E) and replacement single storey rear projection to re-configure and enlarge two flats (use class C3) including change to fenestration (Part Retrospective)

Amended application submitted

Flat A 65-67 London Road. Teynham. ME9 9QW

All agreed to file an objection to the revised details on the grounds that retrospective permission should not be granted in the first instance.

25/502261/FULL West of Cellar Hill

If this application is recommended for approval the borough councillors will call it in to Planning Committee.

11b New applications published after issue of agenda None

11c Teynham & Highsted Community Action Group 21/503906/EIOUT and 21/503914/EI0OUT- Public Inquiry update

See accounts item 9e for accounts.

The hearing would end on 31 October. Total 54-day inquiry. Earliest decision date likely to be June 2026. Thanks to fundraising £43,500 had been raised to date to cover the costs of £44,000.

12 Church Wall - update SBC now say they are not in a financial position to pay for a flint wall as the costs had escalated. **Action point JS** to obtain a breakdown of costs **Agenda item next meeting**

12a HIP Kingsdown Road update. 30 mph signage had been erected and within hours had been knocked over. KCC to re-install on a 4' pole instead of a 6' pole and move further along the road.

12b Cellar Hill Conservation Area

Heritage officer working on finalising adoption, an advert had been placed in London Gazette as required by law. **Agenda item next meeting**

12c Lynsted Community Hub/Events.

Lynsted fete had been a huge success and made £3,000.

Coffee mornings on Fridays going very well with approx. 25 people attending every Friday with proceeds paying for CCTV/WIFI/Heaters/Coffee machine for the church

Pilates and stretch/release classes being run in the church. Wreath making class to be arranged for Christmas

12d LKPC domain .org or .gov email address

Government have decided all PCs must have generic email addresses (.org or .gov) in time for the next external audit in 2026. Both domains were discussed and it was decided to go with.gov.uk. It was agreed the email address would be lynstedwithkingsdownpc.gov.uk. Two email addresses to be set up for the Chairman & Clerk. It was agreed that all other councillors would not require separate LKPC email addresses **Action point** Clerk to contact web site contractors and arrange new emails for Chairman & Clerk, and for emails from old email addresses to be forwarded to the new .gov email address Proposed Linda Morgan 2nd Louise Morgan

12e APM

The APM had been another success where both speakers were received well by 35 members of the public

12f Bench Seat - Lynsted Lane

The Clerk had arranged for KCC to remove all the vegetation surrounding the seat. A contractor has been asked to repaint the seat at a cost of £90

12g Bus Stop - Lynsted Lane

The Clerk had applied for a grant to refurbish the bus stop - closing date for application is 31/10/25. A quote for £500 had been received to repaint the Bus stop. All agreed to proceed with refurbishment. Proposed Linda Morgan 2nd NT **Action point** Clerk to contact contractor and arrange for work to be carried out.

12h Litter Pick - Review

12 people had turned up for the litter pick on Saturday 18th Oct with 18 full bags of litter being collected. It was agreed to carry out another litter pick in the Spring

12i Vicarage Farm - Illegal waste

Complaints had been received about the illegal waste being processed at Vicarage Farm **Action point** JS to chase head of environment at SBC

12j Clothing Bank

Sites for clothing bank within the parish were discussed and none found to be suitable

12k Tree opposite Black Lion

Friends of Kent trees had agreed to donate 3 bare root trees. 1 x Whitebeam to be planted on green and 2 x crab apple trees to be planted within the parish. Trees should arrive over the winter

13 Correspondence None**14 Consultations None****15 Complaints None****16. AOB**

The scrap in the field on the left as you leave Teynham towards Faversham was raised. JS to check with Cllr Bowen who had raised a complaint.

17 Draft 2026 meeting dates

2026 dates were discussed and agreed

17a Meeting schedule in 2025

Monday 24th Nov 2025 Budget/Precept meeting

Tuesday 16th Dec 2025-**This meeting was rescheduled to Monday 15th December 2025**

Meeting closed at 21.40

Minutes prepared by Marion Mulley