

Lynsted with Kingsdown Parish Council
Minutes of a meeting held on Monday 24th June 2019
Belle Friday Centre, London Road, Teynham

**Present: Cllrs Powell (Chair) Morgan; Speed; Dawes; Bowen (SBC)
& M Mulley (Clerk)**
Mr. Nigel Heritz Smith also in attendance

Meeting commenced at 8.00pm

- 1. Apologies for absence.** Cllrs Delaney; Bowles-KCC; & Whiting-SBC
- 2. Declaration of Interest** –Cllr Dawes Item 9-Declaration form completed
- 3. Time for members of the public to address the Council**
- 4. To confirm minutes of meeting on Monday 20th May 2019**
Minutes agreed as correct proposed CD Seconded LM

5. Matters arising from previous minutes

The Clerk had contacted KALC to confirm that Mr. Lionel Robbins the internal auditor was on KALC's approved list of internal auditors

7 Air Quality Report-Update

LKPC Cllrs had had a meeting with Mr. Ashley Mills of University of Kent and another one with Teynham Parish Council. It was agreed to hold a public open day meeting to gauge the amount of interest from the public to see if volunteers could be found to help with this project. A provisional date of Saturday 20/07/19 was agreed for this open day and Nigel Heritz-Smith agreed to coordinate the meeting. After the open day a special meeting to be held, possibly on 14/08/19 to collate all the information and then decide if the project is viable to move forward. Proposed DP seconded CD

Action point Clerk to ascertain if The Belle Friday Centre would be available for this date and confirm with members

Cllr Bowen informed the members that South East Water would be closing part of the Lower Road from August to December. There would also be traffic lights along the A2 for 6 months starting in Jan 2020. The question was asked if the works would continue during the weekends to reduce the length of time the A2 would be disrupted. **Action point** Cllr Bowen agreed to contact the project officer at South East Water and ask the question. Clerk to contact South East Water and invite a representative to come to the next LKPC meeting

Cllr Bowen & Nigel-Heritz Smith left meeting at 8.35pm

6. Finance a) Receipts None

b) Payments	EDF	DD	£42.64
	Clerks Wages (May)	SO	£687.08
	Clerks Wages (June)	SO	£687.08
	HMRC-PAYE (May)	1156	£11.80

HMRC-PAYE (June)	1158	£11.80
Lionel Robbins-Auditor	1157	£75.00
Millennium Hedge	1159	£96.00
Came & Co Insurance	1160	£483.15
Footpath Maintenance	1161	£595.00
CAB-Donation	1162	£300.00

Bank rec and statements presented and signed as correct by Chairman

c) Internal Audit report 2018/19

The internal audit had taken place on 13/05/19. The internal auditor reported that the record keeping was found to be of a good standard and the PC's approach to the management of risks was sound.

d) Insurance Renewal

The insurance renewal with Came & Company was agreed (year 1 of a 3 year agreement) and a cheque was raised and signed. Proposed DP seconded LM

7a Speed Watch-update

LM reported that enough volunteers had now been signed up to move the project onto the next stage. 6 possible sites had been nominated to have risk assessments carried out and a request to borrow the equipment required has been submitted.

Agenda item July meeting

7b) Newsletter Leaflet

It was agreed to formulate a leaflet for putting through letterboxes explaining about the Air Quality meeting once the date had been confirmed. Leaflet also to contain details of other LKPC projects, leaflet to be distributed throughout both Lynsted & Teynham parish. Leaflet also to go on LKPC web site, Facebook, Teynham, Lynsted and surrounding villages web page and the local Next Door Neighbour site

Action point JS to draft something out and circulate for approval before being distributed

7e) Broadband in Lynsted-Update

The Clerk had received confirmation from George Chandler, Broadband Project Manager for KCC that Lynsted had been included in the extension programme.

8. Planning.

8 London Road-Update

Cllr Bowen informed the members he had spoken to planning at SBC and could confirm that the enforcement officer had visited this property and it was not now going to be developed but remain as a family home. The property was now under the jurisdiction of SBC conservation officer who had given the owner a list of what could/could not be done to the property. **Action Point** CD to obtain a list of the 72 listed buildings within the parish from SBC planning

The following application was received too late to go on the agenda, however the members did not think a special planning meeting was necessary and let the planning officer deal with it.

19/502399/FULL Installation of new external door opening serving the main school hall, a small section of guard rail and localized re-grading of existing tarmac surfaces. Lynsted & Norton Primary School. Lynsted Lane. Lynsted. ME9 0RL

9. Correspondence

Citizens Advice-Donation request letter

After discussion it was agreed to donate £300. Proposed JS Seconded LM

10. Consultations None

11. Complaints None

12. AOB

Clerk to contact Highways Faults to report the blocked drains in Lynsted again and ask for an update on our request for the drains to be cleared in Dec 2018 ref number 401076

DS to contact SBC tree warden to ask him to inspect the trees in the parish and get tree preservation orders on those that are deemed necessary

13. Date of next meetings

Monday 29th July 2019

Monday 30th September 2019

Monday 28th October 2019 Budget/Precept meeting

Monday 25th November 2019 Budget/Precept meeting

Monday 16th December 2019

14. Standards meeting – As standards were regularly monitored it was agreed no meeting was necessary.

Meeting closed at 9.40pm Minutes prepared by Marion Mulley